

OFF-BASE TRANSITION TRAINING



EMPLOYMENT-FOCUSED Training for Veterans, National Guard and Reserve members, and their spouses!

Finding a job is an exercise in selling your skills, abilities, experience, and education to an employer. Learn to identify your skills and what opportunities are available to you. Learn how and where to market yourself and create a resume that gets you noticed!

Learn:

- What's next? Identify Skills and Resources
- Job Search Techniques
- Resume Essentials
- Resume Writing Skills

*All HRD courses are **fee-waived** for qualifying individuals who are unemployed, "underemployed," or who have received notice of layoff or pending layoff. Contact the HRD office to determine your eligibility.*

Date	Day	Time	Location
February 22nd and March 22nd	Tuesday	8:00 am to 5:15 pm	Northern Campus, Building C, Room 410

CLASS SCHEDULE		
Session 1	8:00 am to 10:00 am	My Next Move
Session 2	10:15 am to 12:15 pm	Marketing Yourself and Other Job Search Tactics
Session 3	1:00 pm to 3:00 pm	Understanding Resume Essentials
Session 4	3: 15 pm to 5:15 pm	Creating Your Resume



DOL.gov

LUNCH BREAK: 12:15-1pm You can enter the class at any session.

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For more information, contact hrdstudent@waketech.edu or 919-532-5940